

Under 18 care arrangements form

For more information please refer to <http://www.monash.edu/study/international/under-18/>

Student personal details

Monash ID number: _____

Family Name: _____ Given Name: _____

Date of Birth: _____ Email address: _____

Passport number: _____ Nationality (as per your passport): _____

To be completed by parents or legal custodian

Name (s): _____

Address: _____

Telephone: _____ Mobile: _____

Email address: _____

Relationship to student: _____ Passport number: _____

✓ **Please tick and complete this page and the section on the page for the arrangement you have nominated**

My child will be living with me in Australia - Complete only section A, page 2

My child will be living with a relative over age 21 - Complete only section A, page 2

A Monash approved Care-Giver Service - Complete only section B, page 3

A close family friend over age 21 - Complete only section C, page 4

Will be responsible for the accommodation and welfare and act as care-giver for my child during his/her studies at Monash, while he/she is under 18 year of age.

Privacy statement

The information on this form is collected for the purposes of assessing your accommodation and welfare arrangements. You have the right to access personal information that Monash University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information or inquire about the handling of your personal information, please contact the University Privacy Officer at the following email address: privacyofficer@adm.monash.edu.au.

Section A

Parent /Legal Custodian over the age of 21 to complete

Relative is defined as parent or adoptive or step-parent, brother, sister, step-brother, step-sister, grandparent, step-grandparent, aunt, uncle, step-aunt, step-uncle, niece, nephew, step-niece or step-nephew. This does not include cousin.

Name of relative/parent/legal custodian: _____

Relationship to student: _____

Address (where you will be living in Australia): _____

Period of arrangement/residence: from ____/____/____ to ____/____/____

Telephone: _____ Mobile: _____

Email address: _____ Date of birth: _____

Parent (s) /Legal Custodian

Parent (s) /Legal Custodian signature: _____ Date _____

Document checklist

To obtain required forms please refer to: <http://www.monash.edu/study/international/under-18/>

Certified copy of parent/legal custodian identification with photo and signature. Example passport, drivers licence or official ID Card.

'Parent/guardian authorisation of underage access' form

NOTE: These arrangements are approved by the Department of Immigration and Citizenship (DIAC). Monash University is not required to create a Confirmation of Appropriate Accommodation and Welfare (**CAAW**) form.

END of Document: Return this form to International Recruitment Services. If this is your nominated arrangement, please ensure Page 1 is also completed. All documents must be submitted along with this form before an electronic Confirmation of Enrolment (eCoE) can be issued to the student.

Section B

Monash approved Care-giver service

Business details:

Name of Care-giver service: _____

Address: _____

Telephone: _____ Mobile: _____

Period of care: ____/____/____ to ____/____/____

Student Accommodation details:

Homestay:

Provided by Homestay Accommodation Services (HAS)

Or Name of Organisation (if applicable): _____

Name of person (with whom student will be living with): _____

Address (where student will be staying): _____

_____ Telephone: _____

Mobile: _____ Email address: _____

or

On campus accommodation: Name of residence _____

Address (where student will be staying): _____

_____ Telephone: _____

Mobile: _____ Email address: _____

I hereby accept responsibility for the accommodation and welfare of the student while the student is under 18 years of age and residing in Australia.

If student is staying in Homestay, not organised by Homestay Accommodation Services HAS I have visited the accommodation and am satisfied it meets the Monash guidelines.

Name of nominated care-giver: _____

Signature of nominated care-giver: _____ Date: _____

Parent (s) /Legal Custodian

Parent (s) /Legal Custodian signature: _____ Date: _____

Document checklist

To obtain required forms please refer <http://www.monash.edu/study/international/under-18/>

Certified copy of parent/legal custodian identification with photo and signature. Example passport, drivers licence or official ID Card.

'Parent/guardian authorisation of underage access' form

END of Document: Return this form to International Recruitment Services. If this is your nominated arrangement, please ensure Page 1 is also completed. All documents must be submitted along with this form before an electronic Confirmation of Enrolment (eCoE) and Confirmation of Appropriate Accommodation and Welfare (CAAW) form can be issued to the student.

Section C

Close family friend over the age of 21

Name of close family friend: _____

Relationship to student: _____

Address: _____

Date of Birth: ____/____/____ Period of arrangement/residence: from ____/____/____ to ____/____/____

Telephone: _____ Mobile: _____

Email address: _____

Student Accommodation details:

Same as above *or*

Homestay:

Provided by Homestay Accommodation Services (HAS)

Or Name of Organisation (if applicable): _____

Name of person (with whom student will be living with): _____

Address (where student will be staying): _____

_____ Telephone: _____

Mobile: _____ Email address: _____

Or

On campus accommodation: Name of residence _____

Address (where student will be living): _____

Telephone: _____ Mobile: _____

Parent (s) /Legal Custodian

Parent (s) /Legal Custodian signature: _____ Date: _____

Document checklist

To obtain required forms please refer to <http://www.monash.edu/study/international/under-18/>

Statutory Declaration of family friend

Working with Children record check of family friend

Photo ID of family friend (must be certified and bear signature)

Certified copy of parent/guardian's identification with photo and signature. Example passport, drivers licence or official ID Card.

'Parent/guardian authorisation of underage access' form

END of Document: Return this form to International Recruitment Services. If this is your nominated arrangement, please ensure Page 1 is also completed. All documents must be submitted along with this form before an electronic Confirmation of Enrolment (eCoE) and Confirmation of Appropriate Accommodation and Welfare (CAAW) form can be issued to the student.