



# Application for credit transfer

Return this form to:  
 International Recruitment Services  
 Monash University  
 871 Dandenong Road  
 Caulfield East  
 Victoria 3145 Australia  
 Ph: +61 3 9903 4788  
 Fax: +61 3 9903 4778  
 Email: [scenquiries@adm.monash.edu](mailto:scenquiries@adm.monash.edu)

### Instructions

- This application must be accompanied by:
  - an official transcript or results obtained from previous studies and
  - a copy of the subject syllabus(es) at the time studies were taken.
- Student must not consider exemptions granted until they have received official notification from International Admissions, Monash University.
- Exemptions may be approved only for the course stated below and cannot be transferred to another course without further application.

Please note: incomplete applications will not be considered.

### To be completed by all applicants seeking credit transfer

Monash student ID number: \_\_\_\_\_

Family name: \_\_\_\_\_ Given name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Country: \_\_\_\_\_ Postcode: \_\_\_\_\_

### Information related to the Monash course you are seeking credit for

Course title: \_\_\_\_\_

Course code: \_\_\_\_\_

### Which campus have you applied for?

Berwick    Caulfield    Clayton    Gippsland    Malaysia    Parkville    Peninsula    South Africa

Monash course major(s): \_\_\_\_\_

### Application for exemptions (please attach additional sheets if necessary)

Student to complete		Faculty use only				
Previous institution		Monash subject code	Approved		Rejected	Signature
Name of degree			With credit	Without credit		
Year	Subject code/name (list all subjects below)					

### Declaration and signature

I declare that I have read the instructions on this application form and that the information provided by me is true and complete. I recognise that it is my responsibility to provide all necessary documentation to support my application and I authorise Monash University to obtain further relevant documentation where necessary. I acknowledge that Monash University reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I accept that information provided by me will be retained by Monash University and will be made available to Commonwealth and State agencies, pursuant to obligations under ESOS Act 2000 and the National Code. I have read and understand the above conditions and am prepared to accept them in full.

Signature: \_\_\_\_\_ Date (day/month/year): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Privacy Statement on Credit Transfer

The information on this form is primarily used to assess your application for credit transfer to a Monash University course. It is also used to create an enrolment record on the student database, to prepare statistical analysis, and to inform you about your course and other university courses/events. If you do not complete all the questions on this form, it may not be possible for Monash University to process your application. Personal information may be collected from, or disclosed to, relevant bodies for the verification of your previous qualifications, and it may be disclosed to government agencies as required by legislation (eg DIMA) for your visa application and for assessment of your application. Information may be shared with the registered agent you appoint to assist with your application for entry or visa processing. You have a right to access personal information that Monash University holds about you, subject to legislation. If you wish to access or inquire about the handling of your personal information, please contact the university privacy officer on +61 3 9905 6011. Privacy legislation only applies to students who study in Australia.