

## Equipment Safe Work Instruction

# Pedestal Drill

**DO NOT** use this machine unless you are authorised or have been instructed in its safe use and operation.

### POTENTIAL HAZARDS

Debris	Entanglement	Falling objects
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### PROTECTIVE EQUIPMENT REQUIRED

Protective clothing	Eye protection	Steel capped boots
Long Hair Restrained		

### PRE-OPERATION

- Ensure good housekeeping in work area
- Do not wear loose clothing or jewellery
- Inspect equipment before use, for damaged parts and cords
- Ensure all guards and shields in place
- Ensure you are familiar with the emergency stop.
- Use a correctly sharpened drill bit for job.

### OPERATIONAL SAFETY

- Clamp work piece securely in vice and / or to table.
- Ensure to use cutting fluids where possible to reduce friction and cutting forces.
- Use the correct cutting speed for drill bit size and material.
- Do not adjust drive belts without Isolating the machine

### POST-OPERATION

- Always isolate tool before servicing or when not in use
- Ensure you clean up work area
- Remove drill bit
- Place all tools used back where they belong

### PROHIBITED

- Do not handle swarf with bare hands

This Document does not replace training; it covers hazards associated with normal use and therefore may not cover all possible hazards associated with the machine. Refer to the user's manual for further information. It is designed to be used as a summary of a Safe Work Instruction and to act as a reminder to users prior to machine use.