Introduction to research skills for Education

The library has a range of print and electronic resources that you will find useful. Learning how to use these resources effectively will save you a great deal of time and effort.

The subject guide handouts available at the Information Desk and by emailing the relevant subject Librarian at the end of the document are a good starting point. There are also useful guides to resources at: http://www.lib.monash.edu.au/subjects/

Finding books and journals in the library catalogue

The catalogue gives you online access to details of books and journals held by the Monash University Library at: http://library.monash.edu.au/

The best way to find a journal is to use the Advanced Search and journal title option. A guide to using the catalogue is available at the information desk.

Finding academic/refereed journal articles

For your studies/research, you will need to find quality articles from academic/professional/refereed journals. These are available in print (check our holdings in the library catalogue) and online via our databases page at: http://www.lib.monash.edu.au/databases/

What is an academic/refereed article?

In general terms, such articles:

- Have an abstract and reference list or bibliography of material cited that may exceed half a page
- Have an author/authors with academic qualifications and affiliations
- Are substantial, usually more than 8-10 pages long
- Have academic or scholarly content and are written using technical language
- Are divided into sections such as Introduction, Methodology, Results, Conclusion, Reference list
- Appear in a publication that is published by a reputable academic or professional institution or a commercial publisher of high standard

The definition “refereed” relates to the process of selection of the articles submitted for publication. Articles are sent to a panel of experts who advise the editor on their standard and suitability for publication.

For more details, check our Virtual Librarian tutorial How to identify academic resources at: http://www.lib.monash.edu.au/vl/scholar/scholcon.htm

Using electronic journals

The library has many suitable journals available via the web both on and off campus. Access is via your authcate user name and password.

The library databases page is at: http://www.lib.monash.edu.au/databases/

This is a comprehensive page of links to databases that are an excellent source of quality journal articles as well as newspaper and magazine articles. As a starting point, look at the key databases listed on the subject guides and on the list on the next page.
Some of the key databases for Education

**A+ and Australian Education Index** - Indexes Australian resources
**CBCA education** - Canadian education index
**ERIC** - comprehensive education database
**ProQuest education journals** - contains over 600 leading journal titles on education, including primary, secondary, and university level topics, with most in full text.

**Other very useful databases**
**Ausport** - indexes Australian material on sport
**Expanded Academic** - indexing and abstracting for more than 1500 scholarly and general interest journals
**ProQuest ANZ Newsstand** - useful for full text Australian and world-wide newspaper and magazine articles
**PsycINFO** - premier bibliographic database for searching psychology and related subjects

To use databases effectively, refer to the “How to use” database guides available from the Information Desk and on request. These guides give useful hints on effective search strategies, printing and emailing articles.

See the tutorial on developing a search strategy in the Library online tutorials at:

**Using the internet for research.**
Tips for effective research using search engines such as Google are available at:

**Citing and referencing**
It is crucial that you make appropriate acknowledgement of the work you refer to. If not, you may be accused of plagiarism. The two main referencing styles used in the Faculty of Education are APA (American Psychologists Association) and Harvard. Check with your lecturer for their preference. The library has a Citing and referencing page at [http://www.lib.monash.edu.au/tutorials/citing/](http://www.lib.monash.edu.au/tutorials/citing/) which goes through the different styles.

**Getting assistance in the library**
If you need help using the services offered by the library, please come to the Information Desk. Bring a copy of your assignment question with you. See details for this service for off-campus learners at [http://www.lib.monash.edu.au/services/offcampus/search.html](http://www.lib.monash.edu.au/services/offcampus/search.html)

**Useful library web sites**

**The Gippsland Library Subject Librarians** are available for consultation.

- Business & Economics: kay.steel@lib.monash.edu.au
- Education, Applied Sciences and Art & Design: malcolm.home@lib.monash.edu.au
- HUMCASS and Psychology: jane.purton@lib.monash.edu.au
- Nursing and Information Technology: myles.strous@lib.monash.edu.au