Introduction to research skills for Art & Design

The library has a range of print and electronic resources that you will find useful. Learning how to use these resources effectively will save you a great deal of time and effort.

The subject guide handouts available at the Information Desk and by emailing the relevant subject Librarian at the end of this document are a good starting point. There are also useful guides to resources at: http://www.lib.monash.edu.au/subjects/

Finding books and journals in the library catalogue
The catalogue gives you online access to details of books and journals held by the Monash University Library at: http://library.monash.edu.au/

The best way to find a journal is to use the Advanced Search and journal title option. A guide to using the catalogue is available at the information desk.

Finding academic/refereed journal articles
For your studies/research, you will need to find quality articles from academic/professional/refereed journals. These are available in print (check our holdings in the library catalogue) and online via our databases page at: http://www.lib.monash.edu.au/databases/

What is a refereed/academic article?
In general terms, such articles:
- Have an abstract and reference list or bibliography of material cited that may exceed half a page
- Have an author/authors with academic qualifications and affiliations
- Are substantial, usually more than 8-10 pages long
- Have academic or scholarly content and are written using technical language
- Are divided into sections such as Introduction, Methodology, Results, Conclusion, Reference list
- Appear in a publication that is published by a reputable academic or professional institution or a commercial publisher of high standard

The definition “refereed” relates to the process of selection of the articles submitted for publication. Articles are sent to a panel of experts who advise the editor on their standard and suitability for publication.

For more details check our Library on-line tutorial How to identify academic resources at: http://www.lib.monash.edu.au/vl/scholar/scholcon.htm

Using electronic journals
The library has many suitable journals available via the web both on and off campus. Access is via your authcate user name and password.

Using databases
The library databases page is at: http://www.lib.monash.edu.au/databases/

This is a comprehensive page of links to databases that are an excellent source of quality journal articles as well as newspaper and magazine articles. As a starting point, look at the key databases listed on the subject guides and on the list on the next page.
Some of the key databases for Art and Design are

**Art full text** - this is an indexing database with selected abstracts and full text articles covering the full range of art subject.

**ARTbibliographies modern** - provides abstracts of the literature on modern art, photography and design.

**AustArt**: Australian art journals index

**Bibliography of the history of art** – this database covers European and American art from late antiquity to the present. It indexes and abstracts art-related books, conference proceedings and dissertations, exhibition and dealers’ catalogues, and articles from more than 2,500 periodicals.

**CAMIO** - CAMIO is a growing online collection documenting works of art from around the world. Types of works include paintings, sculpture, drawings and watercolours, prints, photographs, textiles, costumes and jewelry, decorative arts and utilitarian objects, architecture, books and manuscripts, and more. At present, the majority of works date from 1800.

**DAAI : design and applied arts index** - this indexing and abstracting database provides access to more than 500 design and craft journals.

To use the databases effectively, refer to the “How to Use” database guides available from the Information Desk and on request. These guides give useful hints on effective search strategies, printing and emailing articles.

See the tutorial on developing a search strategy in the Library online tutorials at: [http://www.lib.monash.edu.au/vl/howind.htm](http://www.lib.monash.edu.au/vl/howind.htm)

**Citing and referencing**

It is crucial that you make appropriate acknowledgement of the work you refer to; if not, you may be accused of plagiarism. Guidelines for different Schools and Departments vary. The Faculty of Art and Design recommend that the Turabian style be used. The library has a Citing and referencing page at [http://www.lib.monash.edu.au/tutorials/citing/turabian.html](http://www.lib.monash.edu.au/tutorials/citing/turabian.html) which goes through this style.

**Getting assistance in the library**

If you need help using the services offered by the library, please come to the Information Desk. See details for this service for off-campus learners at [http://www.lib.monash.edu/services/offcampus/search.html](http://www.lib.monash.edu/services/offcampus/search.html)

**Useful library web sites**


**The Gippsland Library Subject Librarians** are available for consultation. A good way to make contact is by email.

- **Business & Economics**    kay.steel@lib.monash.edu.au
- **Education, Applied Sciences and Art & Design**    malcolm.home@lib.monash.edu.au
- **HUMCASS and Psychology**    jane.purton@lib.monash.edu.au
- **Information Technology and Nursing**    myles.strous@lib.monash.edu.au