



## **ESOS Advisory Group (EAG) Meeting**

**Meeting 3/2009**

**Wednesday September 16, 2009, 10.00 am  
Sir George Lush Room, Building 3a, Clayton campus**

**1. Apologies**

**2. Attendance**

**3. Minutes of the previous meeting**

The Advisory Group is invited to confirm the minutes of meeting 2/09 held on Wednesday 24 June 2009

**4. Matters arising from the minutes**

- 4.1** The Advisory Group is invited to note the table of action items from the previous meeting and the following points of information in relation to the actions

**5. Policies and Procedures**

**5.1 Critical Incident Policy**

Ms Wendy Blastock, Coordinator International Student Experience, to outline the status and approval of the policy

**6. ESOS Compliance**

**6.1 Compliance certification outcomes**

Mr Robert Barrett, Manager ESOS and Visa Compliance, to summarise outcome of responses to the checklist for semester 1, 2009

**6.2 ADI Workshop 2009**

Ms Cathryn Bunney, Manager Enrolments, to provide information about ADI Workshop 2009

**7. ESOS Reporting**

**7.1 ESOS Reporting Statistics**

Ms Rose Rijadi, ESOS reporting Officer to comment on current round of statistics

**8. Business practices and ESOS reports**

**8.1 Course extension process**

Faculty of IT to present feedback on the course extension process with a view to broader stakeholder feedback

**8.2 Duration report**

Current status and use of these reports to be considered

**8.3 Transfer report**

Use of proposed Transfer report in ESOS folder in MRS to be considered

**8.4 ESOS indicator lamp in Callista and upload process**

Ms Rose Rijadi, ESOS reporting Officer to outline CoE upload process and identification of ESOS students in Callista

**8.5 Callista**

Ms Cathryn Bunney, Manager Enrolments, to outline proposed changes to Callista functionality relating to Under 18 students and learning limits (EG DE/online)

**9. ESOS Updates**

**9.1 Written agreement**

Mr Robert Barrett, Manager ESOS and Visa Compliance to brief group on status of revised written agreement

**9.2 APC process**

Mr Kendall Williamson, Executive Office for Executive Services to brief group on the review of statute 6.2- Exclusion for unsatisfactory progress or inability to progress

**9.3 ESOS Amendment Bill**

Mr Robert Barrett, Manager ESOS and Visa Compliance , to outline proposed amendments to the ESOS Act

**9.4 Intermission**

Mr Robert Barrett, Manager ESOS and Visa Compliance to outline recent changes to DIAC policy concerning remaining in Australia during intermission

**10. Other business**

**11. Next meeting**

Meeting 4/09 of the Advisory Group will be held on Wednesday 18 November at 10am at the FIT Board Room, Building H6.09, Caulfield campus