



Exploring Educational Technologies Conference 2003

Trade Show Exhibitor/Sponsor Application

Company: _____

Contact Person: _____

Address: _____ **City:** _____ **Postcode:** _____

Phone: _____ **Mobile:** _____ **Fax:** _____

E-mail: _____ **URL:** _____

Exhibition facilities:

All exhibitors will be provided with tables, chairs, display boards (fabric covered) and multiple power sockets - a "standard booth" is 4 metres wide and has 2 power sockets. Exhibition fees provide one "standard booth", though a discount of 10% applies for subsequent booths. Additional facilities may be available on request, such as telephone, network, projector screen etc, at a cost recovery rate.

Please specify the number of "standard booths" required:

Any additional requirements _____

Exhibition fee:

Exhibition fee is \$600 for two days (Wednesday 16 and Thursday 17 July 2003), and \$350 for one day. (Please note that display periods on Thursday will be slightly less than on Wednesday to accommodate booth pack up time.) We have ample space and expect to be able to meet all requests, however should we experience a space shortage, allocation will be at the organisers discretion.

Sponsorship opportunities:

Sponsorship by way of donated equipment will be considered on an individual basis.

All sponsors will also have the opportunity to include some printed material with the Conference Program. Please advise us if you wish to include any material.

Please indicate your preference if you wish to participate in one or more of the following sponsorships.

Opportunity 1:

Sponsorship of one or more of the following entitles you to a discount of \$200 on your exhibition fee plus a 30 minute presentation opportunity during the lunch breaks.

Program Printing (includes prominent use of company logo on cover)	\$1000	<input type="checkbox"/>	\$ _____
Delegate kits (includes prominent use of company logo on delegate kits)	\$1000	<input type="checkbox"/>	\$ _____
Wednesday lunch (includes company signage in lunch venue)	\$1000	<input type="checkbox"/>	\$ _____
Thursday lunch (includes company signage in lunch venue)	\$1000	<input type="checkbox"/>	\$ _____

Total: \$ _____

Opportunity 2:

Sponsorship of a Tea Break, or of the Closing Drinks Function, entitles the sponsor to a 15 minute presentation opportunity during a lunch or tea break and the placement of company signage in the venue at that time.

Wednesday Morning Tea Break	\$400	<input type="checkbox"/>	\$ _____
Wednesday Afternoon Tea Break	\$400	<input type="checkbox"/>	\$ _____
Thursday Morning Tea Break	\$400	<input type="checkbox"/>	\$ _____
Thursday Afternoon Tea Break	\$400	<input type="checkbox"/>	\$ _____
Closing Drinks Function	\$400	<input type="checkbox"/>	\$ _____
Total:			\$ _____

Fees:

Exhibition day(s):	<input type="checkbox"/> Wednesday , 16 th July
	<input type="checkbox"/> Thursday, 17 th July
Exhibition fee: (<i>\$350 for 1 day, \$600 for 2 days</i>)	\$ _____
Sponsorship Total	Opportunity 1: \$ _____
Sponsorship Total	Opportunity 2: \$ _____
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Total: \$ _____	

Payment method:

- Cheque for the total amount, payable to: **EET Conference, Monash University**
- Please invoice us (**Note:** Invoices to be paid by 2 July 2003 - non payment by this date will ensure automatic cancellation of the booking)

Forward this completed application form (with cheque payment where necessary) to:

Ms Lucy Wiasak
Higher Education Development Unit, CeLTS
P O Box 91
Monash University 3800

For further information contact: Andrew Haines Phone: (03) 9905 4964
Fax: (03) 9905 1483

Lucy Wiasak Phone: (03) 9905 6817
Fax: (03) 9905 6828
Email: eet.tradeshow@eng.monash.edu.au

**To be guaranteed of acknowledgement in Conference publications
please reply by 2 June 2003**